

# TEXOMA SOCCER REFEREE ASSOCIATION

## By-Laws

### ARTICLE I

**Membership.** The TSRA will represent all referees that wish to be affiliated with the United States Soccer Federation and the TSRA through the North Texas State Soccer Association.

### ARTICLE II

**Executive Board.** The executive Officers will consist of President; Vice President; Secretary/Treasurer; Director of Assignment and Scheduling; and Member at Large. They will transact all business of the TSRA and will have powers to enforce the laws of the game, the rules of the United States Soccer Federation, the North Texas Soccer Association and the constitution and By-laws of the TSRA.

Its meetings may be held at the discretion of the President or any two members of the Executive Board, at a time and place appointed by those Executive Board members.

The President and any three (3) voting members of the Executive Board shall constitute an emergency Executive Board on matters demanding immediate attention when it is impractical or impossible to call an Executive Board meeting and shall report their actions to all Executive Board members in writing.

A member of the Executive Board may be a coach, member or official of a soccer team or soccer club. TSA chapters shall be recognized as clubs for this purpose. In the event of any grievance involving such organization, he may not act in its behalf nor be entitled to vote on the grievance.

### ARTICLE III

#### DUTIES OF THE EXECUTIVE BOARD

**President.** As chief officer, the president is charged with the overall administrative and executive function of the TSRA. The President will appoint such committees, as the President deems necessary to carry out such functions. The President will assign duties to all officers as required. As chief officer, the President is empowered to take prudent and reasonable action in cases not covered by these By-laws. In the event of a tie vote only, in a meeting at which the President is the presiding officer, the President shall cast the deciding vote or may waive the right to do so.

The President shall preside at all TSRA meetings. He/she shall appoint all service committees. He/she shall submit an annual report to all referees by the second meeting of his term of office and said report shall become a part of the minutes of each meeting. The report reflects the goals and emphasis items of the Executive Board for the election year.

The President shall be the chairperson for the TSRA Executive Board. For a detailed description of his specific duties, refer to the Supplement to the By-laws.

**Vice President.** The Vice President shall succeed to the powers of the President in the absence of the President. The Vice President shall be the Chairperson of the Recreational League and shall report the activities of this function at each regularly scheduled monthly meeting of TSRA and Executive Board. For a detailed description of his specific duties, refer to the Supplement to the By-laws.

**SECRETARY / TREASURER.** The Secretary/ Treasurer will record the minutes of all meetings, attend to all correspondence, and keep the records of the TSRA and a list of its members. The secretary shall be responsible for the registration records throughout the season and shall coordinate such activity as required by the North Texas State Soccer Association. For a detailed description of his/her specific duties, refer to the Supplement to the By-laws. The treasurer shall be responsible for the maintenance of financial records. The treasurer shall report on the status of finances at every meeting of the general membership and executive board. The treasurer shall assist members with any required account access for online services.

**DIRECTOR OF ASSIGNMENTS AND SCHEDULING.** The Director of assignments and Scheduling shall be responsible for being the central focal point for all game schedules submitted to him by TSA. The director shall attend training and register as a USSF Assignor. The training must be completed at the first opportunity afforded by North Texas after election for the office. For a detailed description of his/her specific duties, refer to the Supplement to the By-laws.

**MEMBER AT LARGE.** The Member at Large will be the immediate past President of the TSRA. If the immediate past President is not available to act as Member at Large, the President shall appoint a person to fill this position. The duties of this function shall be advisory in nature and may be available for special projects at the request of the President. He/she shall not have voting privileges on any subject of the Executive Board.

#### **ARTICLE IV**

With the exception of the President and the Member at Large, all Executive Officers of TSRA shall report the functions of their office, in writing, at each regular meeting of the TSRA and the Executive Board. The Secretary / Treasurer shall act as Parliamentarian, using Robert's Rules of Order, newly revised, as a guide.

#### **ARTICLE V**

**General Meetings.** Decisions shall be made by the majority of those members in good standing, present and voting. The Executive Board, by two-thirds vote, may decide there are not enough members present to vote and delay the decision. The Robert's Rules of Order will govern parliamentary procedure at all meetings. USSF requires all members

to attend a minimum of five hours in-service clinics. General meetings held by TSRA shall count toward satisfying this requirement.

**Executive Board Meetings.** The majority of those members of the Executive Board in good standing of the TSRA shall constitute a quorum for transacting business. The Robert's Rules of Order will govern parliamentary procedure at all meetings.

## ARTICLE VI

**Discipline.** The Executive Board will be responsible for the discipline of its Program Directors and Program managers and all committee members. Any member of the Executive Board, Program Director, Program Manager, Service Committee or Program assistant shall be required to resign following a vote of no confidence in that person's ability to remain in office. A petition must be submitted in writing to the Executive Board. The vote of no confidence must be passed by a two-thirds majority of the Executive Board members present and voting, after all Executive Board members have been given seven (7) days written notice of such pending petition.

## ARTICLE VII

**Conflict of Interests.** Any member of the Executive Board, Program Director, Program Manager, Service Committee or Program Assistant shall refrain from arguing any part of or voting with the committee if the subject matter constitutes a conflict of interest.

## ARTICLE VIII

**Referee Pay.** TSRA shall contract with TSA for the payment of referees. The contract shall be available upon request or made available via on-site access. The Secretary / Treasurer shall be responsible for collecting all fees owed referees by TSA. The Secretary / Treasurer shall be responsible for distribution of the fees to the individual referees on the monthly or seasonal basis chosen by the referee. TSRA may use a distribution service for this purpose.

**Referee Dues.** TSRA may establish dues per referee. The approval of dues, the amount, and the frequency of collection shall be by majority of vote of the membership. The Executive Board may approve by majority vote dues without vote of the general membership, if and only if the organization requires funds for payment of services, reimbursements or other approved expenses. TSRA shall establish method of collection of any such due at the time of approval.

## ARTICLE IX

**Amendments to the By-Laws.** Amendments to the By-Laws and Supplement may be made at any Executive Board meeting of the TSRA by a vote of two-thirds of the Executive Board provided all have been given seven (7) days notice of the meeting and a written copy of the proposed changes.

Amendments to the By-Laws and Supplement may be made from the floor at the regular monthly referee meeting without advance notice. The amendment approval shall be a simple majority of the referees who are present and voting at the *next* regular TSRA monthly meeting.

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